

March 1 2004

The regular meeting of Prospect Borough Council was called to order by President Vaccarello with The Salute To the Falg. The following members were present, Guenther, T. Davis, G. Dalton, Fediaczko, R. Vaccarello President Vaccarello , Absent were Trimble and Mayor Butler,

In the absence of the Secretary, ala Vagasky fillied in.

The minutes were reviewed by the members, R. Vaccarello ask about advertising for a secretary, President Vaccarello noted, Motion was made by Fediaczko and 2nd by R. Vaccarello the the minutes be approved as reviewed.

The Zoning hearing Board met on February 23 2004 and gave approval for the Willis ans Leslie Raisley varience, the papers are not signed as yet,as they are at Attorney Prices office have not heard from the Butler Eagle as yet on the Court Reporter.

The William and Vie Osborne requested varience on E. McGowan Street and Route 528 South wasgranted. The Zoning officer cautioned of a 30 day appeal of the approval. Osborne applied for the permit anyway. Osborne is building an addition within 40 foot of the front set-back on his property,

Linda Griffin was present to discuss the renewal of the Boroughs Insurance Policies, Vehicle , Liability and Wörkmans Comp . Griffin reviewed the policies and ask for questions. The renewal dat is March 15, 2004, Auto Police is on 97 Ford Dump Truck, 92 Ford 4X4 and 97 Chevy Luminua. Also covers loaned and rented vehicles. Non owned vehicle coverage \$500,000 per person and \$1,000,000 per accident, Property Damage of \$500,000 Med Pay \$100,000 for First Party income loss is \$1,000 per month for 15 months, Uninsured and Underinsured plus death are unstacked. Physical Damage is \$100.00 deducatable and Collision is \$1,000 ded on 97 ford \$500.00 on 4X4 pickup and no collision on the Police Auto. Fediaczko ask if someone else helps out with snow plowing. Linda stated that no one should be riding with Hixson Nick stated that no workmans comp would be provided If Eric is on he would be covered by workmans comp. If permitted by the employer and is someone who is a frequent driver that person should have a CDQ. Griffin ask if withholding is taken out, if not perhaps they should be considered an independent contractor. Nick stated that if it is plowing snow it is an hourly rate and an employee and sub-contractor for Zoning Officer. Griffin ask if there was a clear cut job discription for Eric's job. There should be w2s for Employees and 1099 for Sub-Contractors, the Zoning officer is not a salaried job rather a fee for building permits Eric would be covered under non owned vehicle when not an employee and owned vehicle when an employee. Griffin stated that Eric should fill out a CDQ. R. Vaccarello ask if this was in the job discription, Eric stated Yes, Linda stated that when persons work for the Borough You should ask for a Certificate of Insurance IE Bill White with Boro Vehicles, COI Limits of Liability, for Customers Vehicles, Higgy, Eric, Ed, Chuck Randy all need CDQ. the Borough will let those people know (Rits will do) Eric will do his and notify his dad and Gus will nitfiy Higgy Linda stated that in 1992 Hig backed into something but since 1985 the Borough has had a 1% loss ratio.

The Ultra-Flex policy on Building has \$500.00 ded on property and \$200.00 on theft, \$500,000 Liability and IM total. \$166,500 on meeting rooms and storage room with \$10,000.00 on contents They are insured for full value, Values increase 5% yearly, \$45,000 on Flo Meters there are nine. Nick explained how the meters were purchased and the park had borrowed some back.. Griffin ask if we were still paying for all nine meters. Rita ask if the Park carried Insurance. Nick stated that office needs will increase and Griffin stated that could be done, Nick explained how the Sewage Generators were stored and loacted, \$13,500 on Storage building and \$30,500 on Garage and \$50,000.00 On contents, \$7,000 School lights and \$6,000.00 on Blinking Light and \$16,000 on Wilson Station and \$10,000.00 on McGowan station, Nick stated that McGowan need to be increased and he will get the figures to Griffin The Borough signs are \$1230 each, \$1,100,000.00 on the Equalization Tank, liability on the firemans pond and the park pavilion, Linda suggested adding the tennis court, vacant lots are automatic coverage Griffin stated that she gave a workmans comp notice with a list of doctors available the Secretary should have the list, all

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employees should be notified, Paid losses since 1983 for wrok comp has been \$2,300.00 The premium is based on Clerical Wages, Polic wages plus the population and the majority of the premium is based on the Prospect Franklin Twp Vol fire Dept. the Township pays a portion of the premium based on population ration and the area served by the fire Company. the losses have been much greater for the Fire company. Griffin stated that Loss Control via work rules should be looked at. The new premiums are \$3,577.00 \$1,840.00 and \$11,689.00 . The account bill should be coming

Judy Raisley ask about lien letters and who should be doing them. Nick stated that it has been done by the Sewage Secretary. Fediaczko ask if Judy should be doing them, Guenther suggested that question should be answered by the personal committee. Nick stated that there may be a leage reason as to who can legally execute the letters.. Nick stated that perhaps the Solicitor needs to clarify the answer. Raisley ask when new persons are to be billed for new construction, nick stated she will be informed by the Borough. The Zoning officer explained the Sproughts situation and they are not to be billed until the home is built and occupied Nick explained the new payment procedure vs the old one.

Rita commented that the last Sewage Committee meeting was entirely to long. Rita moved that Grey Warnick Engineers be appointed engineers for the Borough. The motion died due to lack of a second. Nick reiterated that Olsen is presently serving "At Will" Fediaczko moved that Olsen Engineering and Associates continue as Engineers for the Borough, Motion was 2nd by Guenther, Roll call vote was called, Fediaczko yes, Guenther yes, Dalton yes, T. Davis yes, R. Vaccarello no President Vaccarello No. Motion carried by a majority. Question as to lenght of time, Nick stated he thought it would be two years. Davis ask about I&I, nick stated Ask Olsen.

President Vaccarello stated that he is a member of 3MJC and a report is requested from Prospect Borough as to Sewage overflows at the Park. Nick informed then that we were not a contributing factor. 3MJC will attempt to help get a grant for an intregated sewage system for the Park and the Borough for information sharing. Nick stated that 368,000 is the maximum daily capacity and increased growth will increase usage in addition to the present 200,000 gal per day which the Borough pays for now. Olsen stated that the gallonage is currently 144,000 per day

The Street Committee reported that a sewage manhole has been repaired. It had been hit by a snow plow near the Raisley Funeral Home.

The Zoning officer reported of 5 Building permits for the month with on in One Prospect Place. Eric reviewed the new Code Book and felt that he had found 12 discrepancies of concern. Nick stated that there should be a Special meeting along with the Zoning Board Attorney. The Attorney did not have an updated Copy , there was a question as to how many new copies would be made and Eric ask to be notified when this meeting will be.

President Vaccarello gave the Police report for the month. 56 Hours were worked for the month he also presented various Police bill needing paid, #356.00 Radio package, \$36.00 Central repair, \$66.04 Steering Bracket, \$51.00 New Code Laws, . Ed has requested \$100.00 for 33 police officers for refreshments for a course on law updates, Prospect Borough will be hosting the event at the Park this summer, One hit and run reported, Junk Vehicles being acted upon, 363 miles traveled 4 citations 3 crime code. Motion was made by Guenther and 2nd by R. Vaccarello that the \$100.00 regues by Ed Lutz be approved. Motion carried by all the members present.

the Prak Committee reported that there will be a meeting at 7:00PM March 29th at the Municipal Building the shelter has 3-4 rentals for the summer thus far.

The Butler County Humaine Society has requested a Rabies Clinic in july

Presiden Vaccarello gave a comment on the Pipeline Project. Vagasky reported on the Hillwig-Cleland Plan has had all approved. There was a question on the Sewage Planning Module with DER. Vagasky again stated that the Ratio frontage Vs Depth needs to be addressed.

The personal committee will meet Marcj 15 at the Municipal building. The will review job descriptions on all employees.

In matter of old business The sewage committee will be meeting with Olsen and Associates pretaining to Wilson Station updates.

Council should advertize for wrok on the Firemans Pond. the drawings were gived to the fireman and they never gave them back, the Grant ends in June or July, .

The sidewalk at the Jay Bryan Funeral Home was discussed, Fediaczko is concerned to the persons walking there and feels it is a danger. Nick stated that the sidewalk was removed because it was not in the village center. Rita stated that if this is to be enforced it should be enforced everywhere, A Borough resident stated that what about those elderly who can not afford the cost, Rita ask if grants are available Slippery got a grant for improvements, Guenther stated that we are street people.

President Vaccarello stated that he had talked to Butler Township as to Code Enforcement. A company will be looked at from Mars Pa. the State wants to get out of the Code Enforcement business Vaccarello feels the Borough should attend some of the available seminars. Fediaczko ask if we really fall under the code. Vaccarello stated "yes"

A Thank you note was read for Olsen and Associates for 18th Annivesary, there will be a workshop 4-2-04 at the Quality Inn in Franklin, Pa. at 8:30 Pm thru Mary Jo Whites Office, "Local Government Grants" Sheryl Kells said there was grant monies available for recycling \$20.00 fees dates are 4-7th in pittsburgh and 408 in Hermitage Federal Grants hand books are available if you but two you save 15% the cost is \$339.00 The Butler County Conservation District is having a seedling tree sale \$12.00 for 25 trees, Penn state is moving froward with their local roads program.

New Business, Guenther reportes on the findings of purchasing a new Borough 4X4 pickup. Motion was made by R. Vaccarello and 2nd by Fediaczko to advertize for the new Vehicle. Motion carried by all members present, Guenther will meet with the secretary with the information and the Specs for advertisement. The Bids shall be opened at the regular April 2004 meeting.

No further business appearing at hand, motion for adjournment was made by Dalton and 2nd by R. Vaccarello. Motion carried by all the members present

Recording Secretary,

J. Randall Hilliard

